

WARREN VOLUNTARY HISTORIC PRESERVATION PROGRAM COMMITTEE

Minutes of October 24, 2006 Meeting

Attendees: Richard J. Valente (RV), Edward J. Theberge (ET), Patricia Read (PR),

John DaSilva (JD), Eileen Collins (EC), John Treat (JT)

Absent: George Gempp (GG)

Location: Town Council Chambers Warren Town Hall

Valente: Meeting called to order at 7:00 PM

Valente: Welcomed Paul Stockford, owner of 7 Union Street, 401-261-1275. Mr. Stockford had several questions regarding the upcoming roof, windows, siding, clapboard color, gutter and driveway renovations. He has a completed application which he had given to Mike Marino who is providing Mr. Stockford with a roof proposal. (RV) requested Mr. Stockford return to the November meeting with the completed application listing a schedule of the work to be done, quotes and pictures of the house.

Theberge: Suggested Mr. Stockford check with the State regarding their guidelines for reimbursement before moving forward with the Committee. The WVHD Committee can only speak regarding Warren

requirements and guidelines.

Valente: Introduction of new secretary.

Valente: Asked for a motion to approve the Minutes of the 9/26/06 meeting. Motion made by (ET), seconded by (PR) and approved unanimously.

DaSilva: Requested copies of letter from the Town Manager regarding retroactive historic tax credits be made and sent to all committee members.

DaSilva: Presented the monthly financial report. For the month of October, three invoices submitted for approval:

- 1. WB Mason in the amount of \$34.63 for tape recorder and tapes**
- 2. Website maintenance in the amount of \$90 (in future funds)**
- 3. Secretary voucher in the amount of \$100**

Budget as of Oct is under budget \$1,740.42. Motion to approve invoices made by (JT), seconded by (EC) and passed unanimously. General signed all submitted invoices.

DaSilva: Reviewed matrix of missing meeting minutes. All missing minutes that can be found have been found and have been submitted.

The responsibility of keeping/filing minutes has been transferred to the secretary going forward. (JD) will forward matrix of missing

minutes to the secretary.

Valente: Review of status report. Informational purposes only.

Theberge: Requested the status report spreadsheet be updated with completed projects as well any additional open projects not currently listed.

Read: Erin (prior secretary) will get all WVHD committee information on a disk and forward to (JD) who will forward the information to the secretary.

Read: Requested that incoming mail be date stamped to avoid issues of applicants having to hold off starting construction awaiting committee approval. “Our responsibility begins the date the applicant hands in information to begin the process”. This should avoid rush situations and allow the committee to oblige the applicant with a special meeting if need be. Motion made by (RV) to e-mail Michelle to date stamp all applications and in event of rush, notify (RV) or (ET) immediately to schedule a special meeting, seconded by (ET) and passed unanimously.

Collins: Regarding old business, (EC) spw Louise Ornstein and made her aware that the committee approved amount submitted and receipts did not equal what was originally approved. She can submit any additional receipts for consideration by meeting with Michelle

Maher or by attending an upcoming committee meeting. (\$5,503.56 submitted, \$8,400 approved)

Valente: No new receipts submitted. Ornstein status unchanged.

Therberge: Requested secretary make copies of Nat Porter Inn gutter quote and mail a copy to Jen Vincent c/o of the Nat Port Inn.

Valente: Will be attending the Preserve Rhode Island Awards being held on Thursday October 26, 2006.

Valente: Discussed the need to inquire if a flow chart is being created by Mr. Fausto, Mr. Abbruzzi and Ms. Maher which will detail how town offices will interact regarding the American Tourister project and each groups' responsibilities.

Valente: Discussed the memo prepared by (JT) requesting consultant be hired by the Town and a new Committee formed to protect the short and long-term interests of the Town regarding the American Tourister and National Grid properties development. Because of the importance of these issues, Valente revised original memo into two letters:

1. Request that the town be given the opportunity by National Grid to purchase or have donated to the Town the former Narragansett Electric property located and abutting the American Tourister property. This property would be used by the Town to define the

northern “Gateway” in Warren from Providence.

2. Recommend that the Town hire a professional urban planning firm to protect the interest of the town and to appoint an oversight committee to oversee the entire project. (RV) will share letter copy with Frank Alfano and Lou Thursday at the Preserve Rhode Island awards ceremony to see if letter should come forth from all three chairs.

Asked for a motion to approve sending the letter regarding item #1 as is, and to share information regarding item #2 on Thursday night - . Motion made by (ET), seconded by (JT) and approved unanimously.

Valente: 6iii on agenda, Marketing letter, withdrawn by (ET) moved to November agenda

Valente: Received a letter with the following three requests from Frank Alfano, Town Council President:

1. Review the list of Appointment which will be up in December and make any necessary changes – Eileen Collins will be reappointed, find a new alternate to replace George Gempp. (RV) requested each member think of one or two alternate candidates.

2. Provide a 2006 meeting attendance list

3. Provide a 2007 meeting schedule

All items needed by November 10, 2006

Valente: Requested a motion to adjourn which was made by (PR),

seconded by (EC) and passed unanimously at 9:20 PM.

Respectively submitted: Kristen Ramos